



## Notes on how to produce a PDF of your driving licence to be sent to Pauline Whyley our Membership Secretary.

Go to the DVLA website at <https://www.gov.uk/view-driving-licence>

You will need:

Your Driving Licence Number

Your National Insurance Number

Your Post Code

Press Start Now and enter your details.

Click you agree to terms in the "I Agree" box and "press view now".

There are four tabs at the top of the page, click on "Share Your Licence Information" and then click on "Get a code"

You will now see on the screen a code which is case sensitive. Under the code it offers you the opportunity to print or save a driving licence summary. Click and save the summary to your system (it will be saved as a PDF).

Send an email to Pauline Whyley whose email address is:

[paulinewhyley@gmail.com](mailto:paulinewhyley@gmail.com) with the pdf attached confirming your name and address.

If you have any problems obtaining the PDF please call me on 01903 813731.

Many thanks

Alex Dolby