

COMMUNITY MINIBUS ASSOCIATION (WEST SUSSEX) BUS SHARING POLICY

It is in everyone's best interests that our minibuses are used as much as possible. Costs such as insurance, road fund licences and loss in resale values are incurred regardless of how much our minibuses are used.

We look to encourage the sharing of buses both between neighbouring divisions and their use by affiliated organisations both locally and by affiliates of other divisions. In both cases there should be a financial benefit to the lending division.

For buses borrowed for a division's own local use an internal charge will be made by the lending division to the borrowing division. This should be based on the mileage driven from the point of bus collection to the point of its return, at a rate of £0.75 per mile. Any fuel needed should be bought using the bus's fuel card. The fares income collected should be banked by the borrowing division as normal. The treasurer should be notified by e-mail by the borrowing division, copying the lending division, of the amount to be charged to them. This amount will be credited to the lending division.

For use by an affiliate of the borrowing division an internal charge of £0.75 per mile for the first 100 miles on a trip should be applied, with a lower rate of £0.50 per mile charged for any further mileage driven on longer trips. The borrowing division should collect and bank monies from their Affiliate. Again, the borrowing division should notify the treasurer by e-mail, copying the lending division, of the amount to be cross-charged.

The recommended external charge to the Affiliate is £1.30 per mile for charities and £1.50 per mile for non-charities, reducing to £0.75 per mile for total trip values of over £100.

Heather Turner 01 May 2020